

**FRESNO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION (FCERA)  
VICE CHAIR CHARTER**

**I. Introduction**

- 1) The Board of Retirement will elect one (1) board member as Vice Chair to hold office for a period of one (1) year or until a successor is duly elected and qualified. The Vice Chair will exercise the powers and perform the duties and functions specified herein.

**II. Duties and Responsibilities**

- 1) The Vice Chair will:
  - a) Assume the duties of the Chair in the absence of the Chair;
  - b) Discuss and assess the concerns of any board member about the conduct of the Chair, and take appropriate action, consulting with counsel, if necessary; and
  - c) Review and approve the travel and other expenditures of the Chair.

**III. Charter Review and History**

- 1) The Board shall review this charter at least every three years.
- 2) This Charter was adopted by the Board on April 4, 2007.
- 3) The Board of Retirement reviewed August 4, 2010, October 7, 2015, October 3, 2018, and October 6, 2021.

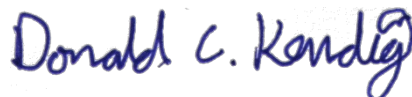
**IV. Secretary's Certificate**

I, Donald Kendig, the duly appointed Secretary of the Fresno County Employees' Retirement Association, hereby certify the adoption of this Policy.

October 6, 2021

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***Date of Action:***



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***By: Retirement Administrator***