

**BOARD OF RETIREMENT
FRESNO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**

"Our mission is to provide secure retirement benefits and quality service to our members and beneficiaries while investing the assets of the plan within prudent levels of risk."

February 2, 2022

**PERSONNEL COMMITTEE MEETING
ACTION SUMMARY MINUTES**

Committee Members Present:

Laura Basua	Stanley McDivitt
Doug Papagni	Riley Talford

Committee Members Absent:

None

Staff and Service Providers Present:

Donald Kendig, Retirement Administrator
Elizabeth Avalos, Executive Assistant
Merelle Buttner, Administrative Assistant
Ken Price, Board Counsel

Members of the Public that Addressed the Board:

None

1. CALL TO ORDER

Chair McDivitt called the meeting to order at 10:19 AM.

2. PUBLIC COMMENT

None

3. DISCUSSION

- A. Receive and File Administrator's Self-Assessment and Action Plan and Consider the Review Process and Criteria for the Administrator's Annual Review

The Committee Chair directed the Administrator to solicit evaluation processes for the CAO, the Department Directors, and ask the HR director the expectations and to provide a sample of the current employee evaluation form as well as an EZEPR form.

4. NEXT MEETING DATE

A. Schedule next meeting

The Committee schedule the next meeting for March 16, 2022 immediately following the Regular Board meeting.

There being no further business, the meeting adjourned at 10:56 AM.

Donald C. Kendig, CPA
Secretary to the Board