

**BOARD OF RETIREMENT  
FRESNO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**

*"Our mission is to provide secure retirement benefits to our members and beneficiaries while investing the assets of the plan within prudent levels of risk."*

**March 18, 2020**

**REGULAR MEETING  
ACTION SUMMARY MINUTES**

[AN AUDIO RECORDING OF THE OPEN SESSION DISCUSSION ITEMS CAN BE FOUND ON THE FCERA WEBSITE AT WWW.FRESNOCOUNTYRETIREMENT.ORG](http://WWW.FRESNOCOUNTYRETIREMENT.ORG)

**Trustees Present:**

Laura Basua  
John Robinson

Nathan Magsig  
Riley Talford

Stanley McDivitt  
Douglas Papagni, Alternate

**Trustees Absent:**

John Adams  
Steven Jolly

Dr. Rod Coburn, III

Oscar Garcia

**Staff and Service Providers Present:**

Donald Kendig, Retirement Administrator  
Doris Rentschler, Assistant Retirement Administrator  
Douglas Kidd, Retirement Investment Officer  
Merelle Buttner, Administrative Assistant  
Kenneth Price, Board Counsel

**Members of the Public that Addressed the Board:**

None.

**1. CALL TO ORDER**

Chair Magsig called the meeting to order at 8:30 AM.

**2. PLEDGE OF ALLEGIANCE**

Trustee Nathan Magsig led the Pledge.

**3. PUBLIC COMMENT**

None.

#### 4. CONSENT AGENDA

**AN OPPORTUNITY WAS PROVIDED FOR PUBLIC COMMENT. A MOTION WAS MADE BY TRUSTEE TALFORD, SECONDED BY TRUSTEE MCDIVITT, TO ACCEPT/APPROVE CONSENT ITEMS 4.A THROUGH 4.G. AS PRESENTED. VOTE: UNANIMOUS. ABSENT: ADAMS, COBURN, GARCIA, JOLLY.**

- A. Receipt and Filing of the Business Expense Account Statements for February 2020 – **RECEIVED AND FILED**
- B. Receipt and Filing of Education Attendance Report: PIMCO Institute, Dr. Rod Coburn and Douglas Kidd – **RECEIVED AND FILED**
- C. Receipt and Filing of Education Attendance Report: CALAPRS General Assembly, Donald Kendig – **RECEIVED AND FILED**
- D. Receipt and Filing of Quarterly Investment Performance Report as of December 31, 2019: Grosvenor – **RECEIVED AND FILED**
- E. Approval of Divorce Policy (2<sup>nd</sup> Reading) – **APPROVED**
- F. Approval of Active and Retired Member Handbooks Updates – **APPROVED**
- G. Approval of New Insurance Coverages to the Special Property Insurance Policy (SPIP) – **APPROVED**

#### 5. MINUTES

- A. Consideration of the March 4, 2020 Retirement Board Regular Meeting Minutes

**AN OPPORTUNITY WAS PROVIDED FOR PUBLIC COMMENT. A MOTION WAS MADE BY TRUSTEE MCDIVITT, SECONDED BY TRUSTEE BASUA, TO APPROVE ITEM 5.A. AS PRESENTED. VOTE: UNANIMOUS. ABSENT: ADAMS, COBURN, GARCIA, JOLLY.**

#### 6. DISCUSSION

- A. Presentation on *Real Asset Class*

**PRESENTED. AN OPPORTUNITY WAS PROVIDED FOR PUBLIC COMMENT. RECEIVED AND FILED.**

- B. Consideration of Widening the Cash Overly Bands

**PRESENTED AND DISCUSSED. AN OPPORTUNITY WAS PROVIDED FOR PUBLIC COMMENT. A CORRECTION WAS MADE TO THE BOARD LETTER STATING THAT THE REQUEST IS NOT TO WIDEN THE NOTIFICATION PERCENTAGE OF 2%. BANDS ARE BEING REQUESTED FOR PHYSICALS WIDENED FROM 5% TO 8%, RETAINING THE 2% NOTICE. PARAMETRIC REBALANCES THE WHOLE PORTFOLIO TO TARGET EVERY TIME THERE IS A CASH CHANGE, WHICH CAN BE A FEW TIMES A MONTH. CHANGE TO LIMIT THOSE REBALANCES TO THE AMOUNT OF THE CASH MOVEMENTS, IN ORDER TO LIMIT THE FREQUENCY THAT WE REBALANCE THE ENTIRE PORTFOLIO. A REQUEST**

**WAS ALSO MADE TO LIMIT THE AMOUNT OF NOTIONAL EXPOSURE BAND TO 7.5% OF THE TOTAL PORTFOLIO. A MOTION WAS MADE BY TRUSTEE MCDIVITT, SECONDED BY TRUSTEE BASUA, TO APPROVE. VOTE: UNANIMOUS. ABSENT: ADAMS, COBURN, GARCIA, JOLLY.**

- C. Solicitation of FY 2020-2021 Administrative Budgetary Items from the Board

**BUDGETARY OPPORTUNITY. MAGSIG REQUESTED THAT STAFF CONSIDER HEDGING NEEDS.**

**7. CLOSED SESSION FCERA REALTY GROUP, LLC:**

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (pursuant to G.C. §54956.8)  
 Property: 7766 N. Palm Ave. Fresno, CA 93711  
 Agency Negotiators: Donald Kendig, Kenneth Price, Beau Plumlee and Brian Decker  
 Under Negotiation: 7766 N Palm Avenue

**8. CLOSED SESSION:**

- A. DISABILITY RETIREMENT APPLICATIONS – PERSONNEL EXCEPTION (pursuant to G.C. §54957)
1. Raymond Guidino
  2. Fong Xiong

**9. ORAL REPORTS:**

- A. Report from Closed Session
- 7.A NO REPORTABLE ACTION.**
- 8.A.1. GUIDINO – DECISION – TO GRANT THE SERVICE-CONNECTED DISABILITY APPLICATION. THE MOTION WAS MADE BY TRUSTEE BASUA, SECONDED BY TRUSTEE TALFORD. VOTE: UNANIMOUS. ABSENT: ADAMS, COBURN, GARCIA, JOLLY.**
- 8.A.2. XIONG– DECISION – TO GRANT THE SERVICE-CONNECTED DISABILITY APPLICATION. THE MOTION WAS MADE BY TRUSTEE BASUA, SECONDED BY TRUSTEE TALFORD. VOTE: UNANIMOUS. ABSENT: ADAMS, COBURN, GARCIA, JOLLY.**
- B. FCERA Administration  
 Staff informed the Board of the following:
1. SACRS has been postponed and that staff business travel is suspended.
  2. FCERA is following the County Public Health Dept recommendations and CDC guidance (available on the County’s website) regarding CO-VID 19 precautions. As of Monday, 1/3 of FCERA staff fit the high-risk profile and were sent home for 2 weeks with some of them working from home.
  3. Our office will be closed to the public, starting at noon today (March 18). Retirements will be conducted over the phone and forms can be mailed or left in our drop box, which will be checked daily.
  4. FCERA has reviewed and updated its business continuity plan to ensure continued operations. If a total shutdown of the office is ordered, FCERA is prepared and confident in its ability to perform essential business functions. Payroll will go out and retirements will continue. FCERA is working closely with the County to stay abreast of any changes in recommendations or business protocols.
  5. Douglas Kidd, Investment Officer provided an investment performance update.
- C. Board Counsel  
 Staff will be working with counsel on setting up teleconferencing for possible future meetings.

D. Committee Reports

The Personnel and AD HOC Committees are meeting immediately following the regular meeting.

E. Board Members

None.

**A MOTION WAS MADE BY TRUSTEE TALFORD, SECONDED BY TRUSTEE MCDIVITT, TO ADJOURN.  
VOTE: UNANIMOUS.**

There being no further business, the meeting adjourned at 9:50 AM.

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Donald C. Kendig, CPA  
Secretary to the Board