

**FRESNO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION (FCERA)
VICE CHAIR CHARTER**

I. Introduction

- 1) The Board of Retirement will elect one (1) board member as Vice Chair to hold office for a period of one (1) year or until a successor is duly elected and qualified. The Vice Chair will exercise the powers and perform the duties and functions specified herein.

II. Duties and Responsibilities

- 1) The Vice Chair will:
 - a) Assume the duties of the Chair in the absence of the Chair;
 - b) Discuss and assess the concerns of any board member about the conduct of the Chair, and take appropriate action, consulting with counsel, if necessary; and
 - c) Review and approve the travel and other expenditures of the Chair.

III. Charter Review and History


- 1) The Board shall review this charter at least every three years.
- 2) This Charter was adopted by the Board on April 4, 2007.
- 3) The Board of Retirement reviewed August 4, 2010, October 7, 2015, and October 3, 2018.

IV. Secretary's Certificate

I, Donald Kendig, the duly appointed Secretary of the Fresno County Employees' Retirement Association, hereby certify the adoption of this Policy.

October 3, 2018

Date of Action:



By: Retirement Administrator