

**BOARD OF RETIREMENT
FRESNO COUNTY EMPLOYEES' RETIREMENT ASSOCIATION**

"Our mission is to administer the retirement benefits for the members and beneficiaries in a prudent, accurate, timely and cost-effective manner, while administering fund assets in a manner that achieves investment and funding objectives within prudent levels of risk"

May 18, 2016

**AUDIT COMMITTEE MEETING AGENDA
ACTION SUMMARY MINUTES**

[AN AUDIO RECORDING OF THE OPEN SESSION DISCUSSION ITEMS CAN BE FOUND ON OUR WEBSITE AT
WWW.FCERA.ORG](http://WWW.FCERA.ORG)

Committee Members Present:

Alan Cade, Jr.
Vicki Crow

Dr. Rod Coburn, III
Steven Jolly

Committees Members Absent:

None.

Staff and Service Providers Present:

Donald Kendig, Retirement Administrator
Becky Van Wyk, Assistant Retirement Administrator
Elizabeth Avalos, Executive Assistant
Conor Hinds, Supervising Accountant
Maria Millburg, Retirement Communications Officer
Craig Armstrong, Board Counsel
Rosalva Flores, Brown Armstrong
Ashley Casey, Brown Armstrong

Members of the Public that Addressed the Board:

None were present.

1. Call to Order

Chair Coburn called the meeting to order at 8:31 AM.

2. Pledge of Allegiance

Recited.

Committee Member Jolly joined the meeting at 8:33 AM.

3. Public Comment

None.

4. Discussion

- A. Review and Consider Scope of Engagement Terms for the June 30, 2016 Financial Statement Audit by Brown Armstrong, External Auditor

The Board discussed the planned audit approach for participant data and asked Brown Armstrong to stratify the sample for various categories of retirees, such as TAO's, non-spousal beneficiaries, divorces, disabilities, spousal beneficiaries, reciprocity, and Active Members, such as under the new Tier V, and to specifically test for system conversion data accuracy and verify any new procedures. The Board also confirmed that Brown Armstrong will examine potential risks associated with tenured staff turnover.

A MOTION WAS MADE BY COMMITTEE MEMBER CROW, SECONDED BY COMMITTEE MEMBER JOLLY, TO APPROVE THE SCOPE AS CONTAINED IN THE ENGAGEMENT LETTER AND AS DISCUSSED DURING THE MEETING. VOTE: UNANIMOUS

- B. Review of Schedule of Employer Allocations and Schedule of Pension Amounts by Employer For Employer reporting as of June 30, 2016 Using a Measurement Date of June 30, 2015 Audit

RECEIVED AND FILED

- C. Review and Consider Engagement Terms for the Schedule of Employer Allocations and Schedule of Pension Amounts by Employer For Employer reporting as of June 30, 2017 Using a Measurement Date of June 30, 2016 Audit

A MOTION WAS MADE BY COMMITTEE MEMBER CROW, SECONDED BY COMMITTEE MEMBER JOLLY, TO APPROVE THE TERMS OF ENGAGEMENT AS PRESENTED. VOTE: UNANIMOUS

5. Next Meeting Date

- A. Set next meeting date, if any, as directed by the Audit Committee

NONE WAS SET.

There being no further business, the meeting adjourned at 9:15 AM.

Donald C. Kendig, CPA
Secretary to the Board